

ANNEX IV
MEETING OF AWG OF TYPHOON COMMITTEE
8th IWS/2nd TRCG Forum
(Macao, China – December 7, 2013; 09:30-13:00)
(Revised by the Chair of AWG)

Participants:

Mr. Edwin Lai, Chair of AWG and TRCG
Mr. Masashi Kunitsugu, Vice-Chair of the AWG
Mr. Raymond Tanabe, Vice-Chair of AWG
Mr. Lei Xiaotu, Chair of WGM
Mr. Minoru Kamoto, Chair of WGH
Ms. Cecilia Leong, Vice-Chair of WGDRR
Mr. Tsukasa Fujita, Head of RSMC Tokyo
Mr. Koji Kuroiwa, WMO
Mr. Olavo Rasquinho, TC Secretary

In attendance:

Mr. Yu Jun (China)
Mr. Naohisa Koide (Japan)
Mr. James Weyman, Project Manager/Technical Advisor of the SSOP project
TCS staff: Mr. Derek Leong; Mr. Barrie Lei; Mr. Jinping Liu; Ms. Denise Lau; Ms. Lisa Kou

SUMMARY REPORT

The AWG, chaired by Mr. Edwin Lai, met in the SMG headquarters in Macao, China, on 7 December 2013, between 09:30 and 13:00, and discussed the following topics:

46th TC Session (Bangkok 10-13 February 2014)
PTC/TC Joint Session

PTC/TC Cooperation
9th Integrated Workshop
SSOP
Strategic Plan Midterm Review
Mission Guidelines and the Case of Haiyan in the Philippines
Archival of Retired Tropical Cyclones Names
Evaluation Methods for Key Activities
TCTF Budget
Any Other Business

46thTC Session (Bangkok, Thailand, 10-13 February, 2014)

About the technical tour proposed by TMD during the TC46 Session, it was considered that it should last no more than half a day.

It was suggested to invite the Secretary of PTC, and possibly the Chairs of the PTC WGs as well, to attend the TC46. In case the PTC Secretary could not attend, someone attending on his behalf could also be considered. In principle, the understanding was that their participation would be sponsored by ESCAP.

PTC/TC Joint Session

The understanding was that the PTC/TC joint Session would be held in Bangkok, Thailand, in the UN Conference Center, in early 2015. It was noted that TCS might need to be more involved in organizing the event as local logistics support from TMD could not be assumed.

It was considered advisable for TC to be represented at the PTC Session to be held in Dhaka, Bangladesh, in March 2014 to follow up on the proposed joint Session and other matters related to future PTC/TC cooperation.

PTC/TC Cooperation

Upon the invitation of PTC and ESCAP, the Secretary of TC and the Vice-Chair of the TC WGH, Dr. LEE Sang Heon, who had assisted PTC in drafting the Terms of Reference (ToR) of the PTC WGM, WGH, WGDRR, with reference the ToR of the TC WGs, attended the first IWS of PTC held in Bangkok on 27-29 November 2013.

It was also reported that ESCAP had requested support from TC, through its WGM, for technical assistance to Bangladesh in the area of rain estimation. Talks were established between Mr. Alf Blikberg (ESCAP) and Mr. Lei Xiaotu. There was also a phone conversation between Mr. Keran Wang, Head of UNESCAP's Space Applications Section, and Mr. Lei Xiaotu on a possible mission to Bangladesh.

9th Integrated Workshop

The next IWS, tentatively in October/November 2014 subject to confirmation with the hosting Member, was proposed to focus on SSOP. There were no formal offers as yet for hosting the 9th IWS, but Malaysia had informally expressed a willingness to consider the possibility. TCS was requested to follow up with focal points of Malaysia.

SSOP

It was foreseen that a training workshop on SOPs, likely to be in the WMO Regional Training Center in Nanjing or in ESCAP headquarters in Bangkok, would be held in the second week of June 2014. TCS was requested to follow up in this regard.

It was also suggested to consider the possibility of continuing the training on SOPs in the next IWS.

Regarding the manual/handbook, it was stressed that an opportunity should be given to the SSOP Task Force for comments and input on the first draft. Representatives of the RSMC Tokyo expressed their willingness to collaborate in the review of the draft manual.

Comments were also made on the need for more active involvement from the Members, and the need to impress upon the Members the potential benefits and what kind of input they could contribute. As Members were in general not too aware of the project, the Project Manager was requested to draft a short document for the TC46, a kind of schedule or timeline on what had been done and what was yet to be achieved, including actions and decisions that needed to be taken in the TC46, such as the possibility of ESCAP funding more training activities in support of the project.

Strategic Plan Midterm Review

The meeting appreciated that a consensus was reached between China and Japan on the wording of the proposed amendment to the fifth bullet of the associated meteorological activity in connection with the Strategic Goal 6(a). TCS would distribute the revised version of SP incorporating all the proposed midterm review changes (see Appendix I) to the Members for final comments or input before submission to the TC46 for approval.

Mission Guidelines and the Case of Haiyan in the Philippines

The meeting took note of NDMI's willingness to undertake a mission to the Philippines on Haiyan, with funding support similar to what had been done in the Washi mission. However, an opportune timing in consultation with the affected Member was considered essential to maximize the benefits of the mission and, for better synergy, TC should consider joining the mission currently being planned or considered by WMO and ESCAP. TCS was asked to keep in view of such development with WMO and ESCAP.

The following guidelines as discussed by the AWG at its meeting in Bangkok in May earlier this year for conducting expert missions were reiterated:

- 1) The Member affected to initiate a request for an assessment mission.
- 2) The AWG to consider and approve the request if merited.
- 3) On the advice of AWG, TCs to finalise the detailed arrangement of the mission in consultation with the affected Member.
- 4) A report should be prepared and documented after the mission.

It was also noted that it might be necessary for AWG to consider further the need to create a budget item for “emergency situations” in the TCTF to support such missions.

Archival of Retired Tropical Cyclones Names

TCS reported that work was in progress for the archival of retired tropical cyclone names.

Evaluation Methods for Key Activities

Mr. Edwin Lai reminded that survey forms used by TRCG for the Roving Seminars needed to be adjusted for the purpose of assessing other WG regular activities, and that he would be happy to conduct such assessment on behalf of the WGs for regular WG training and research activities undertaken and managed by TRCG.

TCTF Budget

It was noted with appreciation the kind contribution of Macao Foundation which helped to create some savings in terms of organizing the 8th IWS and the 2nd TRCG Forum. However, it was recognized that the options of carrying over such savings and other unused money to the next financial year were constrained by decisions made in TC44 which recommended that programme planning process should try to minimize carry-over

and to apply carry-over in a more systematic way (Part XII, Paragraphs 184 and 185 of the Report of Forty-Fourth Session of Typhoon Committee, held in Hangzhou, China, 6-11 February 2012)¹.

It was noted that the overall TCTF budget for 2014 as originally proposed by the WGs and TCS would exceed the nominal ceiling of around USD 130,000 by a significant amount. One possibility was to take out one-off non-regular items for special funding considerations, similar to the funding request made for the 2ndTRCG Forum. AWG Chair would review the budget proposals accordingly and prepare a revised budget for distribution to AWG members for final agreement (see Appendix II for the finalized budget proposal for submission to TC46).

As a special request item, it was agreed that funding allocation should be made for representatives from TC to attend the IWTC to be held in Jeju, Republic of Korea, in December 2014, and to present findings on Haiyan if feasible. TCS was requested to enlist the support of WMO in setting up the arrangement with IWTC organizing committee.

Any Other Business

TC Website

TCS reported that the establishment of links on TC Website to other related institutions would be made ready before TC46.

¹ XII - APPROVAL OF TCTF-2012 (agenda item 12 – Report of the 44th TC Session)

184 - The Committee discussed the budget proposal for 2012 (paragraph 138 b) and expressed concern about the carry-over identified from the execution of 2011 programme.

185 - The Committee expressed that there is a need to review budget and programme planning process to minimize carry-over and to apply carry-over in a systematic way.